

Operation

SAFETY NOTE: Prior to shredding, be sure to REMOVE INTERNAL BATTERIES from mobile phones and tablets.

Turn on power switch. Follow the instructions below for the media to be shredded.

NOTE: for larger media like tablets and mobile phones, feed only one at a time.



Mobile Phone / SSD / SD Card / USB Drive

- Press START. Slide open continuous operation infeed door, insert media and close door.
- Feed one at a time and allow it to finish shredding. Repeat for additional media.
- The shredding blades will continue to operate without pressing START again.



Small Tablet / Large Mobile Phone

- Open main infeed door, insert media and close the door.
- Press START. Feed one at a time and allow it to finish shredding before adding additional media. Note: Shredding blades will stop once the door is opened.
- Repeat steps for additional media.



CD, DVD, Blu-ray Disc

- With the main infeed door closed, press START.
- Insert media through the slot. Repeat for additional media. The shredding blades will continue to operate as long as the door is closed.

CD/DVD Infeed Slot
(main infeed door closed)

Operator Maintenance

- Disconnect power by pulling power cord plug from wall outlet.
- To clean the exterior, wipe the surface with a soft cloth. If the surface is very dirty, use a neutral detergent, then wipe again with a soft cloth.

CAUTION:

- Never put water directly on the surface of the shredder.
- Never clean the case with benzene or thinner, since it will cause discoloration.
- Do not dismantle the shredder. Contact your Formax Dealer for service.



FD 87SSD Multimedia Office Shredder



FORMAX[®]
OPERATOR MANUAL

Specifications

Cutting Style:	Cross Cut
Speed:	Up to 4 mobile phones per minute, one at a time
Shred Size (phones):	.15" x .6" (4mm x 15mm)
Feed Opening:	Up to 6.5" W
Waste Bin Capacity:	Up to 4 gallons
Sound Level:	55 Db
Dimensions:	21" W x 21" D x 38" H
Weight:	286 lbs.
Security Level:	O-3 / F-3
Power supply:	120V 60Hz 20A

Shredding speed and particle size vary based on media type and size.

Set-up Guidelines

1. Install the shredder on a level surface, away from heat sources and direct sunlight.
2. Be sure the waste bin is in the correct location, on the top shelf.
3. Insert plug into a dedicated wall outlet with the appropriate voltage.

Safety Precautions

To avoid personal injury, and damage to the shredder, observe the following safety precautions. Please keep these instructions for future reference.

NOTE: In case of emergency, flip the Power Switch and/or pull the plug out of the wall outlet.

NOTE: To avoid a fire hazard when processing devices with internal batteries (mobile phones, tablets, etc), **ALWAYS REMOVE the battery prior to shredding.**



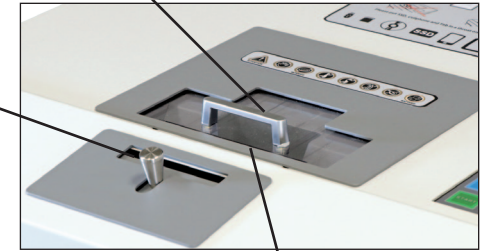
Power switch

- Keep hands, long hair, and items of clothing away from the feed opening.
- Store, transport, and operate the shredder in an upright position.
- Do not place the shredder near a heat source.
- Ensure the shredder is firmly on the floor at a distance of 4" from the wall; activate caster locks.
- The mains socket must be grounded and easily accessible at all times.
- Be sure the power cord is not damaged. Plug directly into a wall outlet; do not use a power strip or extension cord.
- Do not subject to moisture.
- Switch off the shredder at the main switch when not in use.
- The device is not intended for use by children.
- Prior to maintenance, disconnect from the power supply.

Infeed Slots

Main Infeed:
Mini tablets
Larger mobile phones

Continuous Operation Infeed:
Mobile phones
SSDs
SD cards
USB thumb drives



**CD/DVD Infeed:
(Main Infeed Door Closed)**
CDs
DVDs

Control Panel

Auto Start

When the START button is pushed, the AUTO LED will light and the blades will run for 1 minute.

Manual Mode

With the AUTO LED illuminated, push the START button a second time to enter Manual Mode. Feed media into the continuous operation slot and when complete, press the START button to turn off Manual Mode, or press the STOP button.

ECO Mode

After 1 minute of idle time in AUTO Mode or 3 minutes in Manual Mode, the blades will stop and the shredder will go into ECO mode to save power. The ECO Mode LED will light. Simply press START to resume shredding.

Reverse Operation

If too much media is inserted at one time, the REV LED will light and the shredder will automatically operate in reverse for 5 seconds, then in forward mode to clear the jam for 10 seconds, and then into ECO mode.

NOTE: When shredding phones or tablets, the shredder may repeat the forward/reverse sequence a few times to complete the shredding process. This is normal.

Waste Bin Full Sensor

When the waste bin is full, the FULL LED will light and the cutter will stop automatically. Open the door, empty and replace the waste bin, close door, and continue to shred.

Door Open

When the waste bin door is open, the OPEN LED will illuminate and shredder will not operate. Close the door to resume shredding.

